



Museum of Innovation and Science

miSci, Museum of Innovation & Science Board of Trustees Commitment Agreement

Election to the Board of Trustees of miSci, the Schenectady Museum Association, is an honor with attendant responsibilities. It calls upon the person elected for a dedication of time, thought, energy, and financial support towards the viability and support of the mission of our organization. Present board members are the inheritors and perpetuators of a cultural tradition for which their predecessors have worked unselfishly and tirelessly over the years. Board members are singled out as persons most capable of assisting miSci to bring STEM education to people of all ages in our region. Through the board process you have the authority to vote and determine the overall policies and directions that the organization will adopt.

Election brings the privileges of first-rank service in an extremely worthwhile cause and public recognition for this contribution to the eyes of the community. It brings close association with other outstanding individuals who look for a chance to leave our region a little better than they found it.

I understand that Trustees of miSci have both a legal and ethical responsibility to work diligently to fulfill its mission, further its goals, and act responsibly as its steward. Recognizing those responsibilities and as an important part of the nomination process for the coming one-year term, I commit to:

1. Knowing and understanding the mission, vision and values of miSci;
2. Attending in person or electronically at least 75% of the board and committee meetings, actively participating in discussions and decision-making;
3. Staying current with all the facts upon which board members must base their collective opinions and decisions, including financial responsibilities;
4. Participating actively on one or more standing committees of the board or undertaking such other special assignment(s) as the board shall designate;
5. Recognizing that an essential function of a good board is fundraising and to cooperate fully in achieving the organization's financial goals by making my own gift as generous as possible and by participating in annual fundraising efforts, according to my ability;
6. Being a constant ambassador and proponent of STEM education and the organization to the general public and work to engage the people of our region in STEM education and in our organization; and
7. Respect the Conflict of Interest and Related Party Transaction Policy at all times and maintain confidentiality of board deliberations and decisions.

Specific Responsibilities for the current year:

1. To serve as a strong contributor on the following committee(s): _____

2. Other (Officer, Committee Chair, other): _____

Signed: _____

Date: _____

miSci
CONFIDENTIALITY AGREEMENT

This Agreement is entered into as of the ___ day of _____, 20___, between the undersigned member of, or nominee to, the miSci Board of Trustees (“Trustee”) and miSci, the Schenectady Museum Association (the “Museum”). This Agreement shall continue to be in effect following the conclusion of service of the Trustee.

CONFIDENTIAL INFORMATION

1. The Museum may disclose confidential information to the Trustee directly or indirectly, with or without notice of its confidential nature. Accordingly, the Trustee agrees to hold all information disclosed to him/her by the Museum in confidence and neither disclose the same to others nor use the same for any purpose other than in their role as Trustee without the written permission of the Museum.

2. Confidential information may include, but not be limited to, deliberations, business plans, financial records, tax and information returns, budgets, data, market information, marketing plans, membership lists, registration lists, donor lists, supporter lists, trade secrets, technology, know how, products, product development, software, technical information, ideas, works of authorship, processes, employee information, vendor information, operating records, and any other confidential or proprietary information, or process with respect to which the Trustee is exposed in his/her role as Trustee.

3. The duty of confidentiality and nonuse shall not apply to any information that
(i) is or becomes generally known or available to the public through no act or failure to act on the part of the Trustee;
(ii) is known by the Trustee prior to being furnished by the Museum;
(iii) was furnished to the Trustee without restriction on disclosure by a third party who is not bound by a confidentiality obligation to the Museum; or

